

ORDER FORM/2026

Canadian Virtual Exam and Online Study Group



Customer Information (Please print clearly)

Individual ID# or CEBS® ID# _____
Full first name _____ M.I. _____ Last name _____
Employer _____ Title _____
Address _____ ☐ Business ☐ Home
(Street address only, no P.O. Box)
City _____ State/Province _____ Country _____ ZIP/Postal code _____
Phone _____ ☐ Business ☐ Home ☐ Mobile
Email (required information) _____ Year started in the benefits industry _____
CE Insurance License Number _____ Province _____ CEBS Course for CE Insurance License Credit _____

By completing this form, you agree to our policies regarding your registration/cancellation/refund/record retention/photo release and privacy at www.ifebp.org/cebs/home/earn-a-designation/frequently-asked-questions/precertifications-standards.

☐ By checking this box I certify that I have met the Precertification Standards and agree to abide by the Principles of Conduct as outlined at www.ifebp.org/cebs/home/earn-a-designation/frequently-asked-questions/principles-of-conduct. I understand that the International Foundation of Employee Benefit Plans and Dalhousie University reserve the right to provide the following information upon inquiry from the instructor, university or employer of the respective candidate: name and address, examinations successfully completed and examination applications for courses.

Source code C E 0 2

Contact/Customer Type

- | | |
|---|--|
| ☐ Accountant/Auditor | ☐ Public Employee |
| ☐ Actuary | ☐ Trustee—Appointed |
| ☐ Attorney | ☐ Public Employee |
| ☐ Benefits Prof. | ☐ Trustee—Elected |
| ☐ Compensation Prof. | ☐ Third-Party |
| ☐ Consultant | ☐ Administrator |
| ☐ HR Professional | ☐ Other |
| ☐ Insurance Rep. | ☐ Multi-Employer |
| ☐ Investment Mgt. | ☐ Labour Trustee |
| ☐ Multi-Employer | ☐ Multi-Employer |
| ☐ Industry Rep. | ☐ Mgt. Trustee |
| ☐ Public Admin./ | ☐ Salaried |
| Support Staff | ☐ Administrator |

CEBS Order Summary

Course	COURSE MATERIALS		PACKAGE	VIRTUAL EXAM C\$680 (each)*	ONLINE STUDY GROUP C\$295 (each)**				Subtotal per Course
	Order study materials online at www.booksforbusiness.com		Includes exam and Online Study Group (Package option is only available at the initial time of purchase.)	Virtual exam purchases include two attempts. Access to the exam expires 120 days from the date your order is processed or from the start date of an Online Study Group, if enrolled.				Exam application required	
						Session	Year		
GBA 1 Managing Benefit Plans Part 1	Study Guide C\$340	Textbook C\$130	☐ C\$780 Indicate Online Study Group session at right.	☐ Exam ☐ Continuing Education	☐ Spring ☐ Summer ☐ Fall			C\$	
GBA 2 Managing Benefit Plans Part 2	Study Guide C\$340	Same text as GBA 1	☐ C\$780 Indicate Online Study Group session at right.	☐ Exam ☐ Continuing Education	☐ Spring ☐ Summer ☐ Fall			C\$	
GBA/RPA 3 Navigating the Plan Environment	Study Guide C\$450	Required readings in Study Guide	☐ C\$780 Indicate Online Study Group session at right.	☐ Exam ☐ Continuing Education	☐ Spring ☐ Summer ☐ Fall			C\$	
RPA 1 Managing Retirement Plans Part 1	Study Guide C\$340	Textbook C\$280	☐ C\$780 Indicate Online Study Group session at right.	☐ Exam ☐ Continuing Education	☐ Spring ☐ Summer ☐ Fall			C\$	
RPA 2 Managing Retirement Plans Part 2	Study Guide C\$340	Textbook C\$58	☐ C\$780 Indicate Online Study Group session at right.	☐ Exam ☐ Continuing Education	☐ Spring ☐ Summer ☐ Fall			C\$	

Exams, Online Study Group and course materials are not returnable, and no refunds will be made. Prices subject to change without notice. Please allow 3-5 business days for processing all orders. (Processing times may be longer during high-volume periods of the year.)

**For more details about Online Study Groups, including the schedule, please visit www.cebs.org/studygroup.

Exam Extension C\$185 Course _____ C\$ _____

Additional Attempt C\$125 Course _____ C\$ _____

Late CE Request C\$125 (if after exam pass date) C\$ _____

Grand Total for Above C\$ _____

Payment Must Accompany Order (Canadian funds for CEBS/ISCEBS)

Make cheque payable to International Foundation of Employee Benefit Plans.

☐ Cheque # _____ C\$ _____

Credit card # _____ Exp. date _____

Cardholder's name (print) _____



CEBS Program
International Foundation
P.O. Box 2406, Postal Station A
Toronto, ON M5W 2K6 CANADA

Questions? Email
cancebs@ifebp.org or
phone (833) 886-3749.

☐ Special exam assistance?
☐ Yes ☐ No
Email cancebs@ifebp.org for special assistance guidelines.

SHIPPING INFORMATION—Visit www.booksforbusiness.com to order study materials.
Shipping charges will be based on the weight of the order and the final destination. Orders will be shipped by a delivery service. (Allow two weeks for delivery.) Home address orders will be sent parcel post. Courier requires a signature for deliveries. Books for Business will not accept responsibility for parcels left at the door. Back-ordered items will be shipped as soon as stock is available. Shipping and handling charges apply to ground shipments within Canada only.

*See www.cebs.org/virtualexams for full exam details.

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